Recommendation Form

Montessori Infant and Toddler Teacher Education Program

To The Applicant:

Complete the following section and forward this form to the individual who will be providing your reference. To expedite the processing of your application, you may wish to include an envelope that is already stamped and addressed to CMI and ask that the reference be sent directly to the school.

We also accept signed reference letters via email at **cmi@cambridgemontessori.org.**

Full Name: _____
First Middle Last

Mailing Address: _____

I hereby release the Cambridge Montessori Institute and its employees from liability in connection with investigating and evaluating my application. I further release from liability all parties providing information in good faith concerning my qualifications in connection with my application.

Signature: _____ Date: _____

To The Individual Providing The Reference:

The person named above is applying for admission to Cambridge Montessori Institute Teacher Training Education Program. The admissions committee finds candid evaluations helpful in choosing the most highly qualified candidates.

Please provide your opinion of the applicant. Describe how long and in what capacity you have known her or him. We appreciate your estimation of the applicant's aptitude for graduate study. Please include remarks about scholastic achievement, character and promise of professional success. Any comments on the applicant's ability to work independently in a challenging environment or under stressful conditions would be helpful. If you have knowledge of the applicant's work with young children, please comment. You are invited to attach your letter of recommendation to this form. Please print clearly if writing your recommendation by hand.

Notice about confidentiality: Under public law 93-380, the Family Educational Rights and Privacy Act, applicants for admission do not have access to their records unless and until they enroll at the Cambridge Montessori Institute. To ensure confidentiality of information within the spirit of the law, the school will use this form for the purpose of admission only. Your comments are valuable. The appraisal of the applicant will greatly assist the Admissions Committee in reaching a decision in her/his best interest.

Contact Information For Reference:

Name of Reference: _____

Company: _____ Title / Position: _____

Mailing Address: _____

Phone: _____ E-mail Address: _____